



Brentwood School

Physics Technician

Department:	Physics
Hours:	37.5 hours per week, term-time only. 8.00am – 4.15pm Monday to Friday, (including 45-minute lunch unpaid)
Report to:	Head of Physics
Job Purpose:	To support the teaching of Physics in the Senior School. To adopt a flexible style in order to tackle a range of routine duties in the department.
Key Responsibility/ Accountability	<ul style="list-style-type: none">● Prepare materials for use by pupils and staff, i.e. relevant Physics/ Engineering and extra-curricular equipment.● To aid in the research and purchase of materials and components for pupils' practical work and maintaining accurate records of ordering as requested by the Senior Physics technician.● Prepare equipment for use by pupils and staff under the direction of the Senior Physics technician.● Wear appropriate protective clothing when involved in handling or working with equipment.● Equipment trays to be checked/sorted for missing/misplaced/damaged equipment.● To maintain knowledge as required by CLEAPSS Health and Safety documentation and to cross-reference these with internal Risk Assessments.● To liaise with the Head of Department/Second in Department to ensure Risk Assessments are accurate.

	<ul style="list-style-type: none"> ● Check rooms at the end of the day ensuring good order is maintained. This should include shutting windows and putting away equipment. ● Attend department meetings where required. ● Liaise with maintenance staff when necessary to maintain the good order of the department. ● Ensure the Health and Safety of students within the department, and direct them out of laboratories when necessary. ● Be available for events involving the department outside of the normal school day as is considered reasonable by the Head of Department e.g. Open Morning.
<p>Person Specification</p>	<ul style="list-style-type: none"> ● Good time management skills and an ability to work to tight deadlines. ● Good organisational and planning skills, and be able to follow instructions. ● The ability to communicate well and liaise with all levels of staff and pupils. ● Versatility, a friendly demeanour and the ability to act on their own initiative. ● Integrity, confidentiality and patience. ● The successful candidate will be someone who understands the value of a good humoured and ethical approach to working with others, knowing that the culture we embody is the one we create.
	<p><i>To be committed to the safeguarding and promotion of the welfare of young people. To demonstrate this commitment in every aspect of this post. To adhere to, and ensure compliance with, the School's Safeguarding Policy at all times. You are required to report any safeguarding or child protection concerns to the School's Designated Safeguarding Lead.</i></p>
	<p>To find out more about this role please contact the HR Department at recruitment@brentwood.essex.sch.uk who will be able to put you in touch with the Head of Department, Chris Beadling.</p>